



REPORT VERIFYING ACTUAL PROJECT COST - ACS ONLY PROJECTS

NOTICE TO APPLICANT/OWNER

Upon completion of construction, you are responsible for submitting a report verifying the actual project cost as required by California Building Standards Administrative Code, California Code of Regulations, Title 24, Part 1, Sections 5-105 and 5-107. For the definition of "actual project cost," please see side two of this form.

Upon completion of your project, please fill out "**Report Verifying Actual Project Cost**," form DSA-104, below and return it to the Access Compliance Section of your DSA Regional Office.

If any questions contact Project Services at:

(916) 323-2643 – Sacramento

(510) 622-3126 – Oakland

(858) 674-5400 – San Diego

(213) 897-0744 – Los Angeles

To: Division of the State Architect
_____ Regional Office

File # _____

Application # ____ - _____

From: _____

Name of Project: _____

Scope:

In accordance with Title 24, Part 1, Sections 5-105 and 5-107, the following is the actual project cost of the subject project: \$ _____.

Signed: _____
Applicant/Owner/Agent thereof

_____ Date

DSA Oakland Region
1515 Clay Street, Suite 1201
Oakland, CA 94612

DSA Sacramento Region
1102 Q Street, Suite 5200
Sacramento, CA 95811

DSA Los Angeles Region
700 N. Alameda Street, Suite 5-500
Los Angeles, CA 90012

DSA San Diego Region
10920 Via Frontera Rd. Ste 300
San Diego, CA 92127



CALIFORNIA CODE OF REGULATIONS

Title 24, Part 1

Chapter 5 – Access to Public Buildings by Persons with Disabilities

Article 1 – Compliance Procedures

5-105. Project cost. *For purposes of determining the fees, both the estimated and actual project cost shall be the cost for the total outlay contemplated for all work included in the certified plans and specifications. The term “project” shall be defined as all buildings and other structures, together with the development of the site, but in the event the plans and specifications submitted with the application do not provide for the construction of, addition or alteration to a building or structure, then it shall be for the site development proposed in the application.*

The actual project cost shall include all items, which are normally considered to be contractors operation costs. Addenda or change order items which increase the contract amount shall be included in the final actual project cost computation.

All fees and/or reimbursable charges paid the construction managers shall be included in the actual project cost. When the contract for the work includes items not otherwise subject to the approval of the office and not included in the approved plans and specifications the actual cost shall include this work unless such costs are segregated by separate bid items or by separately priced items of change orders, or by a certified copy of the subcontractor’s bid. Such segregation shall not be made by contract price breakdown or estimates.

*Authority: Government Code Section 4454.
Reference: Government Code Section 4454.*

HISTORY: New section filed 8-30-84; effective upon filing pursuant to Government Code Section 11346.2 (d) (Register 84, No. 35).

5-107. Billing for further fees. *For public school projects the DSA shall determine whether or not further fees are due and shall bill the district for such further fees.*

For projects other than public schools, the applicant or owner shall submit to the office a report verifying the actual project cost within 90 days after the completion of the project. This actual project cost shall be the basis for the further fee computation. The accuracy and timely submission of this actual project cost report shall be the responsibility of the owner or his designated agent. The owner shall be billed for further fees upon completion of the project or portion thereof if fee is due.

*Authority: Government Code Section 4454.
Reference: Government Code Section 4454.*

HISTORY: New section filed 8-30-84; effective upon filing pursuant to Government Code Section 11346.2 (d) (Register 84, No. 35).